



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/632,341	08/03/2000	Suzanne M. Jordan	END9 2000 0041 US1

Shelley M Beckstrand PC
Attorney At Law
314 Main Street
Owego, NY 13827

FORMALITIES LETTER



OC00000005442585

Date Mailed: 10/02/2000

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

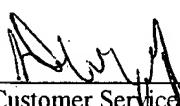
Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.

- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*


Customer Service Center
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/31/2000 MBERHE 00000079 090457 09632341
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IN THE UNITED STATES PATENT & TRADEMARK OFFICE

In re application of: : Serial No.: 09/632,341
Suzanne M. Jordan et al : Group Art Unit: 2857
Filed: 08/03/2000 : Examiner: N/A
Title: SYSTEM AND METHOD FOR : IBM Corporation
MEASURING AND MANAGING : Intellectual Property Law
PERFORMANCE IN AN INFORMATION : Department N50/40-4
TECHNOLOGY ORGANIZATION : 1701 North Street
Endicott, NY 13760

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RESPONSE TO "NOTICE TO FILE MISSING PARTS OF APPLICATION"

Assistant Commissioner For Patents

Washington, D.C. 20231

Dear Sir:

In response to the "Notice To File Missing Parts of Application" received in the present patent application and dated 10/02/2000, enclosed please find a fully executed declaration.

Please charge the surcharge fee, under 37 CFR 1.16(e), of \$130.00 to our deposit account number 09-0457. A duplicate copy of this letter is enclosed.

Respectfully submitted,

Date 10/24/00

By John R. Pivnichny
John R. Pivnichny
Reg. No. 43,001

Phone: (607) 755-6565

Docket No: EN920000041US1

**Response To Notice To File Missing Parts Of Application
Filing Date Granted (PTO-1533)(Large Entity)**

Docket No.
END920000041US1

In Re Application Of: **Suzanne M. Jordan et al**

Serial No.
09/632,341

Filing Date
08/03/00

Examiner
N/A

Group Art Unit
2857

Invention: **SYSTEM AND METHOD FOR MEASURING AND MANAGING PERFORMANCE IN AN INFORMATION TECHNOLOGY ORGANIZATION**



TO THE ASSISTANT COMMISSIONER FOR PATENTS:

Box Missing Parts

This is a response to the Notice to File Missing Parts of Application - Filing Date Granted (PTO-1533) mailed on

10/02/00

Date

Enclosed herewith for filing are the following:

- A copy of the Notice to File Missing Parts of Application - Filing Date Granted (PTO-1533). **(REQUIRED)**
- An oath or declaration in compliance with 37 CFR 1.63, including residence information and identifying the application by the above Application Number and Filing Date.
- A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date.
- An oath or declaration in compliance with 37 CFR 1.63 listing the names of all inventors and signed by the omitted inventor(s), identifying this application by the above Application Number and Filing Date.
- A verified English translation of the non-English language application papers as originally filed. It is requested that this translation be used as the copy for examination purposes in the United States Patent and Trademark Office.
- Other (list):

**Response To Notice To File Missing Parts Of Application
Filing Date Granted (PTO-1533)(Large Entity)**

Docket No.
END920000041US1

In Re Application Of: **Suzanne M. Jordan et al**

Serial No.	Filing Date	Examiner	Group Art Unit
09/632,341	08/03/00	N/A	2857

Invention: SYSTEM AND METHOD FOR MEASURING AND MANAGING PERFORMANCE IN AN INFORMATION TECHNOLOGY ORGANIZATION



TO THE ASSISTANT COMMISSIONER FOR PATENTS:

<input type="checkbox"/> Completion of application fees as calculated below:	
<input type="checkbox"/> Utility application filing fee	_____
<input type="checkbox"/> Design application filing fee	_____
<input type="checkbox"/> Total number of independent claims =	_____
<input type="checkbox"/> Total number of claims =	_____
<input type="checkbox"/> Multiple dependent claims	_____
<input checked="" type="checkbox"/> Surcharge for late payment of filing fee and/or late filing of original declaration or oath	\$130.00
<input type="checkbox"/> Petition and fee for filing by other than all the inventors or a person not the inventor	_____
<input type="checkbox"/> Fee for processing an application filed with a non-English language specification	_____
<input type="checkbox"/> Fee for processing and retention of application	_____
Total completion of application fees	\$130.00

This is a request under the provisions of 37 CFR 1.136(a) to extend the period for filing a response to the above-identified Notice to File Missing Parts of Application. The requested extension is as follows (check time period desired). If an additional time extension is required, please consider this a petition therefor.

One month Two months Three months Four months Five months

from:

until:

Date

Total time extension fees

Total fees due \$130.00

**Response To Notice To File Missing Parts Of Application
Filing Date Granted (PTO-1533) (Large Entity)**

Docket No.
END920000041US1

In Re Application Of: Suzanne M. Jordan et al

Serial No.	Filing Date	Examiner	Group Art Unit
09/632,341	08/03/00	N/A	2857

**Invention: SYSTEM AND METHOD FOR MEASURING AND MANAGING PERFORMANCE IN AN
INFORMATION TECHNOLOGY ORGANIZATION**



TO THE ASSISTANT COMMISSIONER FOR PATENTS:

Box Missing Parts

The fee of \$130.00 is to be paid as follows:

- A check in the amount of the fee is enclosed.
- The Commissioner is hereby authorized to charge any fees which may be required, or credit any overpayment, to Deposit Account No. 09-0457
A duplicate copy of this sheet is enclosed.
- If an additional extension of time is required, please consider this a petition therefor and charge any additional fees which may be required to Deposit Account No.
A duplicate copy of this sheet is enclosed.

John Pivichny
Signature

Dated: 10/24/00

John R. Pivichny, Reg. No. 43,001
IBM, N50/040-4
1701 North Street
Endicott, NY 13760

I certify that this document and fee is being deposited on 10/24/00 with the U.S. Postal Service as first class mail under 37 C.F.R. 1.8 and is addressed to the Assistant Commissioner for Patents, Washington, D.C. 20231

Bethany J. Fitzpatrick
Signature of Person Mailing Correspondence

Bethany J. Fitzpatrick

Typed or Printed Name of Person Mailing Correspondence

CC:

~~SECTUR/1~~

CERTIFICATE OF MAILING BY FIRST CLASS MAIL (37 CFR 1.8)

Applicant(s): Suzanne M. Jordan et al

Docket No.

END920000041US1

Serial No.
09/632,341

Filing Date
08/03/00

Examiner
N/A

Group Art Unit
2857

Invention: SYSTEM AND METHOD FOR MEASURING AND MANAGING PERFORMANCE IN AN
INFORMATION TECHNOLOGY ORGANIZATION



I hereby certify that this Notice to File Missing Parts, Declaration & Response to "Notice to File Missing Parts"
(Identify type of correspondence)

is being deposited with the United States Postal Service as first class mail in an envelope addressed to: The

Assistant Commissioner for Patents, Washington, D.C. 20231 on 10/24/00
(Date)

Bethany J. Fitzpatrick

(Type or Printed Name of Person Mailing Correspondence)


(Signature of Person Mailing Correspondence)

Note: Each paper must have its own certificate of mailing.